



CBEP Habitat Protection Fund Application

Application Date

HPF Contact Name

Organization Name

Organization Address

Contact Name

Title

Phone Number

E-Mail Address

Project Name

Project Town

Tax Parcel Map/Lot

Latitude & Longitude

Total Acreage

Amount Requested (\$)

Method of Protection

Acquisition Method

Organization that will hold the conservation easement or own the protected land:

Acres of different habitat types:

Tidal Marsh

Wetland

Forest

Pond

Other:

Shorefront (Total Feet)

Shorefront Type:

Ocean

Wetland

River/stream

Lake

Pond

Briefly describe ecological / habitat values for fish, wildlife, and/or plant communities. Indicate how you identified the ecological/habitat values (e.g., formal or informal biological inventories, local naturalist, statewide databases such as *Beginning with Habitat*, literature). Provide relevant documentation if appropriate.

How is the property currently being used or managed? What recreational or commercial uses will be permitted on the property once it is permanently protected?

Are there any structures on the property? If so, how are they used, and what will happen to them once the property is permanently protected?

Are there any conservation easements, other easements, rights of way, or deed restrictions currently on the property?

What are the community sentiments toward the project?

Describe the current condition of surrounding lands. Is this project part of a larger conservation vision, and is it adjacent to existing conservation lands?

Please describe the level of threat from development.

Describe long-term management goals, including public access and land management, for the property (ies) involved in this proposal. How will these goals be met and maintained?

Current Property Owner(s)

Address

Is there a written agreement on the property (i.e., Purchase and Sale, Option, or Right of First Refusal)? If not, please describe the level of commitment that the landowners have expressed toward the project.

How will CBEP funds be used? Please be as specific as possible.

Total purchase price of property or easement (\$)

Fair market value for the property or easement (\$)

Source and date of market value estimate (provide attachments if applicable)

Amount requested (\$)

Total cash raised to date (\$)

Projected closing date

Pledged match amount (\$)

I (we) understand that permanent protection and public acknowledgement of funding from the CBEPHPF are requirements of projects funded by the Casco Bay Estuary Partnership Habitat Protection Fund. I(we) agree to meet these requirements. I (we) also understand that the CBEPHPF requires the establishment of ecologically-sensitive public access.

Signed:

Date:

Required Attachments

Cover letter

Project budget

Property boundaries marked on a tax parcel map

Appraisal summary sheet or opinion of value (preferred), or assessed value

CBEP Habitat Protection Fund Application Budget

Project Budget for:

Submitted by:

Date:

Assessed or Fair Market Value of Property:

EXPENSES	\$ needed
Fee Purchase	
Easement Purchase	
Interest on loans	
Appraisal	
Survey	
Closing Costs (filing fees, title search, recording fee, etc.)	
Title Insurance	
Legal fees	
Environmental Site Assessments	
Soil Sampling Analysis	
Baseline Documentation	
Management Plan Preparation	
Personnel (staff salary & benefits)	
Stewardship Endowment	
Public outreach including signs, maps, website, etc.	
Total Expenses	

INCOME	\$ received
Grants received - List sources & amounts	
Gifts received - List sources & amounts	
Projected Grants - List sources & amounts	
Projected Gifts - List sources & amounts	
Projected in-kind donations - List sources & amounts	
CBEP Request	
Total Income	