Digital and Distance Learning Grants
Questions & Answers

Who should apply for a grant?

- Casco Bay area-based educators (K-12 school or non-profit), science communicators or digital content creators of any kind should consider applying.

How do I get paid?

- If your proposal is accepted, you will have to become a vendor in University of Maine e-Procurement System, Marketplace (we will walk you through that). Upon the successful completion of your project (i.e. acceptance of a 'final product' by CBEP), a check will be issued totaling the predetermined amount outlined in your award letter.

How long do I have to complete my challenge?

- Completed forms should be sent to victoria.boundy@maine.edu and are highly encouraged to be submitted no later than **Monday, August 24, 2020**. Once awarded, final projects are due by **Monday, September 21, 2020** (earlier is better). If necessary, the initial draft will receive a round of comments and revisions from appropriate CBEP staff members and education partners before being sent back to the applicant for finalizing.

Does the project have to meet Next Generation Science Standards (NGSS)?

- No, but many K-12 educators indicated in our survey that they would prefer to carry out lesson plans that meet those standards. A complete list of Maine Standards can be found underline here.

Can I submit a proposal for the creation of a video or animation?

- Definitely. We'd love to see some video, animation, podcast series, or any other creative medium proposals, per interest in these mediums expressed in the community survey.

Who is my main point of contact at CBEP?

- Reach out to Community Engagement Coordinator (victoria.boundy@maine.edu) or Program Coordinator Marti Blair (marti.blair@maine.edu) and they will do their best to give you the information you need.

What files and file formats do I need to provide to CBEP once I've completed my Digital and Distance Learning project?

- The specific file type will be dependent upon your unique project. We will coordinate with you.

I have an idea, but it doesn't exactly fit in the parameters defined by the grant advertisement. Should I still submit a project proposal?

- Yes! We definitely want to pair finished products with the input we received from our survey. Still, we don't doubt that you could have some ideas we might have missed. As long as your proposal relates to the Casco Bay estuary in a meaningful way, and can be used by Casco Bay educators, we're interested in reviewing it.

What age group/content area should I focus on?

- We're focusing on K-12 for this round; if we have a second round, we can consider broadening that.

Does CBEP prefer any specific lesson plan templates?

- We encourage creativity and innovation but urge applicants to keep in mind the limitations educators and parents often have to work in (especially through e-learning platforms). Lesson plans that require excess materials and access to niche environments might not be as useful as ones that can be adapted to our own backyards.

Who owns the rights to all products produced through the Digital and Distance Learning Grant?

- CBEP will own the rights to all products produced through the Digital and Distance Learning Grants. The projects will be shared throughout the region, digitally, and hopefully through other mediums as well for families who don't have ideal access. One of those mediums is the new Community Learning for ME site (https://www.communitylearningforme.org/). To that end, CBEP will require final documents that can be edited, if needed, and transferable throughout our region and the state.